

**INSTITUTIONAL ACADEMIC
CALENDER COMMITTEE**



**VAAGDEVI COLLEGE OF PHARMACY
RAMNAGAR, HANUMAKONDA – 506 001 (T.S)
Phone: (0870) 2455111, 9000716969**



VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
Ramnagar Dist. Hanamakonda- 506001, (T.S)

INSTITUTIONAL ACADEMIC CALENDAR COMMITTEE

Date:13-06-2018

The Institutional Academic Calendar Committee is responsible for developing, reviewing, and finalizing the academic calendar. Committee shapes the academic schedule and ensures its adherence to established policies, regulations, and academic standards.

The committee designs the academic calendar by considering factors such as holidays, breaks, examination periods, and special events. It reviews and updates the calendar annually to accommodate any changes in the institution's requirements or academic policies

OBJECTIVES

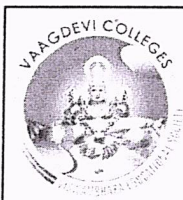
- To create an academic calendar that maximizes learning outcomes by strategically allocating instructional time, assessment periods, and breaks
- To provide faculty and staff with a well-defined academic schedule that allows for effective planning and preparation.
- Maintain a balance between theory and practical sessions, allowing students to gain hands-on experience in pharmacy-related subjects.

The Committee for the year 2018-19 is constituted as follows:

S.No.	Name	Role
1.	Dr.C. Srinivas Reddy	Convenor
2.	Mr. D. Kumaraswamy	Co-Convenor
3.	Ms. M. Shruthy	Member
4.	Mr. B.S. Sharvana bhava	Member
5.	Dr. E Venkateshwarlu	Member
6.	Dr. Y. Shravan Kumar	Member
7.	Mrs. S. Pavani	Member
8.	Mrs. S. Sirisha	Member
9.	Dr. D. Adukondalu	Member
10.	Mrs. P. Girija	Member
11.	Dr. K. Srinivas Reddy	Member



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Date:13-06-2018


CIRCULAR

As per the directives of University Grants Commission (UGC), College level Institutional academic calendar Committee has been constituted with the following members for the academic year 2018-19. It is in force for five years.

Following Members are informed to take charge of the cell.

S.No.	Name	Role
1.	Dr.C. Srinivas Reddy	Convenor
2.	Mr. D. Kumaraswamy	Co-Convenor
3.	Ms. M. Shruthy	Member
4.	Mr. B.S. Sharvana bhava	Member
5.	Dr. E Venkateshwarlu	Member
6.	Dr. Y. Shravan Kumar	Member
7.	Mrs.S. Pavani	Member
8.	Mrs. S. Sirisha	Member
9.	Dr. D. Adukondalu	Member
10.	Mrs. P. Girija	Member
11.	Dr. K. Srinivas Reddy	Member




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INSTITUTIONAL ACADEMIC CALENDAR COMMITTEE

Minutes of the Meeting

Date: 17.12.2022

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on potential challenges or conflicts identified in the proposed calendar and strategies for their resolution.

Resolution

- Regular check-ins and evaluations are scheduled throughout the academic year to monitor the implementation of the academic calendar and address any emerging issues
- Analyze the feedback received, make necessary adjustments, and finalize the timetable for the academic year.

Members attended

S.No.	Name	Signature
1.	Dr.C. Srinivas Reddy	
2.	Dr. D. Kumaraswamy	
3.	Ms. M. Shruthy	
4.	Dr. B.S. Sharvana bhava	
5.	Dr. E Venkateshwarlu	
6.	Dr. Y. Shravan Kumar	
7.	Dr. S. Pavani	
8.	Mrs. S. Sirisha	
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10.	Dr. P. Girija	
11.	Dr. K. Srinivas Reddy	



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Phone : 0870-2455111

Website : www.vaagdevipharmacy.com E-mail: vaagdevipharmacy117@yahoo.com



INSTITUTIONAL ACADEMIC CALENDAR COMMITTEE

Minutes of the Meeting

Date: 28.07.2022

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on technological infrastructure and support services to ensure their adequacy for various instructional delivery modes

Resolution

- Establishes a timeline for developing the academic calendar for the upcoming year, taking into account the feedback received and the institution's goals.
- Propose recommendations for instructional delivery methods, assessment formats, and support services based on the lessons learned from the previous year.

Members attended

S.No.	Name	Signature
1.	Dr. C. Srinivas Reddy	
2.	Dr. D. Kumaraswamy	
3.	Ms. M. Shruthy	
4.	Dr. B.S. Sharvana bhava	
5.	Dr. E Venkateshwarlu	
6.	Dr. Y. Shravan Kumar	
7.	Dr. S. Pavani	
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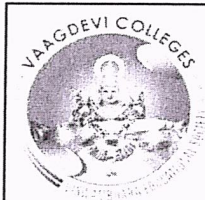
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INSTITUTIONAL ACADEMIC CALENDAR COMMITTEE

Minutes of the Meeting

Date: 01.07.2021

Venue: Online

Zoom Meeting

Time: 03.00 pm

Agenda

- Discussion on challenges and successes encountered during the previous academic year, taking into account the ongoing impact of the COVID-19 pandemic


Resolution

- Strategies to enhance student engagement, interaction, and well-being in remote and hybrid learning environments are identified and integrated into faculty development initiatives and support services.

Members attended

S.No.	Name	Signature
1.	Dr.C. Srinivas Reddy	N/A due to Online mode
2.	Dr. D. Kumaraswamy	N/A due to Online mode
3.	Ms. M. Shruthy	N/A due to Online mode
4.	Dr. B.S. Sharvana bhava	N/A due to Online mode
5.	Dr. E Venkateshwarlu	N/A due to Online mode
6.	Dr. Y. Shravan Kumar	N/A due to Online mode
7.	Dr. S. Pavani	N/A due to Online mode
8.	Mrs. S. Sirisha	N/A due to Online mode
9.	Dr. D. Adukondalu	N/A due to Online mode
10.	Dr. P. Girija	N/A due to Online mode
11.	Dr. K. Srinivas Reddy	N/A due to Online mode




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INSTITUTIONAL ACADEMIC CALENDAR COMMITTEE

Minutes of the Meeting

Date: 20.12.2021

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on strategies and mechanisms to ensure accurate and timely dissemination of information related to the academic calendar, policy updates, and changes.
- Discussion on long-term plans and strategies to foster a supportive and inclusive academic environment in the post-pandemic era.

Resolution

- Improvements are to be made to ensure effective dissemination of information, including clear guidelines on instructional delivery methods, assessment formats, and student support services.
- Approves modifications to the academic calendar for the upcoming year

Members attended

S.No.	Name	Signature
1.	Dr.C. Srinivas Reddy	
2.	Dr. D. Kumaraswamy	
3.	Ms. M. Shruthy	
4.	Dr. B.S. Sharvana bhava	
5.	Dr. E Venkateshwarlu	
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VAAGDEVI COLLEGE OF PHARMACY

RAMNAGAR, HANUMAKONDA

INSTITUTIONAL ACADEMIC CALENDAR COMMITTEE

Minutes of the Meeting

Date: 17.12.2020

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on potential modifications to the academic calendar for the upcoming academic year based on the evolving situation and anticipated future disruptions

Resolution

- Professional development opportunities are provided to faculty and staff to enhance their skills in remote teaching, technology integration, and online assessment strategies.
- Update the institution's crisis management plan, incorporating the lessons learned from the pandemic and outlining steps for future preparedness.

Members attended

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1.	Dr.C. Srinivas Reddy	
2.	Dr. D. Kumaraswamy	
3.	Ms. M. Shruthy	
4.	Mr.B.S. Sharvana bhava	
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INSTITUTIONAL ACADEMIC CALENDAR COMMITTEE

Minutes of the Meeting

Date: 09.07.2020

Venue: Online

Zoom Meeting

Time: 03.00 pm

Agenda

- Discussion on the impact of the COVID-19 pandemic on the academic calendar and the institution's operations.
- Discussion on the challenges faced by students, faculty, and staff, such as transitioning to remote learning, managing practical courses, or conducting assessments.

Resolution

- Establish regular communication channels to keep faculty, staff, and students informed about changes in the academic calendar, instructional methods, and support services.
- Approves the creation of a centralized online repository for academic resources, including guidelines, best practices, and technology tools to support remote learning.

Members attended

S.No.	Name	Signature
1.	Dr.C. Srinivas Reddy	N/A due to Online mode
2.	Dr. D. Kumaraswamy	N/A due to Online mode
3.	Ms. M. Shruthy	N/A due to Online mode
4.	Mr.B.S. Sharvana bhava	N/A due to Online mode
5.	Dr. E Venkateshwarlu	N/A due to Online mode
6.	Dr. Y. Shravan Kumar	N/A due to Online mode
7.	Dr. S. Pavani	N/A due to Online mode
8.	Mrs. S. Sirisha	N/A due to Online mode
9.	Dr. D. Adukondalu	N/A due to Online mode
10.	Mrs. P. Girija	N/A due to Online mode
11.	Dr. K. Srinivas Reddy	N/A due to Online mode



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INSTITUTIONAL ACADEMIC CALENDAR COMMITTEE

Minutes of the Meeting

Date: 20.02.2020

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on strategies to enhance interdisciplinary collaborations, experiential learning opportunities, or research initiatives within the academic calendar.

Resolution

- Strategies for enhancing interdisciplinary collaborations, experiential learning, or research opportunities within the academic calendar are to be identified and incorporated into the revised calendar.

Members attended

S.No.	Name	Signature
1.	Dr.C. Srinivas Reddy	
2.	Dr. D. Kumaraswamy	
3.	Ms. M. Shruthy	
4.	Mr. B.S. Sharvana bhava	
5.	Dr. E Venkateshwarlu	
6.	Dr. Y. Shravan Kumar	
7.	Dr. S. Pavani	
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INSTITUTIONAL ACADEMIC CALENDAR COMMITTEE

Minutes of the Meeting

Date: 30.07.2019

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on current academic year and identification of any challenges or areas for further improvement.
- Discussion on any updates to institutional policies, regulations, or accreditation standards that may necessitate changes to the academic calendar.

Resolution

- Explore opportunities for integrating co-curricular activities and community engagement initiatives into the academic calendar.

Members attended

S.No.	Name	Signature
1.	Dr.C. Srinivas Reddy	
2.	Dr. D. Kumaraswamy	
3.	Ms. M. Shruthy	
4.	Mr.B.S. Sharvana bhava	
5.	Dr. E Venkateshwarlu	
6.	Dr. Y. Shravan Kumar	
7.	Mrs. S. Pavani	
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INSTITUTIONAL ACADEMIC CALENDAR COMMITTEE

Minutes of the Meeting

Date: 02.12.2018

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on strategies for effective communication and implementation of the revised academic calendar.
- Discussion on strategies to improve communication and transparency of the academic calendar with stakeholders.


Resolution

- Explore the possibility of incorporating designated wellness breaks throughout the academic year to support student well-being.
- Publish the finalized timetable and ensure its accessibility to faculty members, students, and relevant administrative staff.

Members attended

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1.	Dr.C. Srinivas Reddy	
2.	Dr. D. Kumaraswamy	
3.	Ms. M. Shruthy	
4.	Mr. B.S. Sharvana bhava	
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INSTITUTIONAL ACADEMIC CALENDAR COMMITTEE

Minutes of the Meeting

Date: 13.06.2018

Venue: Seminar Hall

Time: 03.00 pm

Agenda

- Discussion on any changes or updates to institutional policies, regulations, or accreditation standards that may impact the academic calendar.
- Discussion on the changes to the distribution of breaks, instructional time, or assessment periods.
- Discussion on coordinate with different departments to align course timings and avoid overlapping schedules.


Resolution

- Finalize a timetable that full fill the academic requirements for each course, considering faculty availability and classroom availability.
- Establishes a timeline for the review and revision process of the academic calendar, including deadlines for subcommittee reports and final recommendations.

Members attended

S.No.	Name	Signature
1.	Dr. C. Srinivas Reddy	
2.	Mr. D. Kumaraswamy	
3.	Ms. M. Shruthy	
4.	Mr. B.S. Sharvana bhava	
5.	Dr. E Venkateshwarlu	
6.	Dr. Y. Shravan Kumar	
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